

**The Lorain District Municipal Board of Health held their regular meeting on
Wednesday – April 18, 2007 at 4:30p.m.**

PLEDGE OF ALLEGIANCE:

The meeting was called to order at 4:30 PM.

ROLL CALL: P=denotes presence at meeting; A=denotes absence from meeting:

Mayor Foltin-P; Mr. Killinger-P; Mr. Love-A; Mr. Buccilli-P; Mr. Fligner-P;
Robert G. Cool, Jr.-P.

MINUTES: *Mr. Fligner made a motion which was seconded by Mr. Killinger to accept the March 2007 minutes. 3 Ayes, 0 Nays; motion carried.*

CORRESPONDENCE:

Letter of resignation from Judy Rudolph, Public Health Nurse. *Mr. Fligner made a motion which was seconded by Mr. Buccilli to accept this resignation and to forward a thank you letter for years of service to Ms. Rudolph. 3 Ayes, 0 Nays; motion carried.*

Letter of resignation from Jessica Miles, Health Educator. *Mr. Buccilli made a motion which was seconded by Mr. Fligner to accept this resignation and to forward a thank you letter to Mrs. Miles. 3 Ayes, 0 Nays; motion carried.*

Mr. Cool joined the meeting at this time.

Mr. Buccilli made a motion which was seconded by Mr. Fligner to add The Vacancy of the PHN Position to the agenda. 4 Ayes, 0 Nays; motion carried.

ADDED ITEM: Public Health Nursing vacancy. *Mr. Killinger made a motion which was seconded by Mr. Cool to authorize Mr. Tomaszewski to request an exceptional appointment from the Lorain Civil Service Commission for the position of Public Health Nurse. Roll Call 4 Ayes, 0 Nays; motion carried.*

FINANCIAL REPORT:

Year to date Financial Reports – March 2007. *Mr. Cool made a motion which was seconded by Mr. Killinger to accept the financial report. 4 Ayes, 0 Nays; motion carried.*

Bills: The following bills were presented for payment:

**Lorain City Health Department - Monthly Bills
April 2007 Board Meeting**

VENDOR	DESCRIPTION	AMOUNT	GRANT (if appl)
Community Health Partners	Sub-Grant Payment #1 - Reducing Exposure to Second Hand Smoke	\$ 500.00	TOBACCO
Ohio Edision	Electric Service	\$ 2,353.66	
First Merit Bank	Visa/MC Fees	\$ 107.88	
Columbia Gas	Gas Service	\$ 26.87	
		\$ 2,988.41	

Mr. Buccilli made a motion, which was seconded by Mr. Fligner to forward the presented bills for payment. Roll Call 4 Ayes, 0 Nays; motion carried.

Appropriation Request – Tobacco Prevention Grant. *Mr. Killinger made a motion which was seconded by Mr. Fligner to authorize this appropriation request. 4 Ayes, 0 Nays; motion carried.*

ACTIVITY / COMMITTEE REPORTS:

February 2007 Activity Report. *Mr. Fligner made a motion which was seconded by Mr. Killinger to accept the February Activity Report. 4 Ayes, 0 Nays; motion carried.*

OLD BUSINESS:

Board of Health “By-Laws”. *Mr. Fligner made a motion which was seconded by Mr. Cool to amend the proposed By-Laws to include in section 4:2 “Before a vote is to be taken any questions on the motion should be asked at this time”. 4 Ayes, 0 Nays; motion carried. Mr. Fligner made a motion which was seconded by Mr. Cool to accept By-Laws as amended. 4 Ayes, 0 Nays; motion carried.*

NEW BUSINESS:

Resolution No. 901 – Authorizing agreement with Public Services Institute/LCCC for Strategic Planning Process. *Mr. Tomaszewski communicated that this will entail a time commitment and that each Board member needs to support this Process. Mr. Killinger made a motion which was seconded by Mr. Buccilli to suspend the rules for Resolution No. 901. 4 Ayes, 0 Nays; motion carried. Mr. Killinger made a motion which was seconded by Mr. Buccilli to pass Resolution No. 901. 3 Ayes, 1 Abstain (Mr. Fligner abstained because he is currently on the Board for LCCC), 0 Nays; motion carried.*

RESOLUTION NO. 901

A Resolution authorizing the Health Commissioner of the District Municipal Board of Health of the City of Lorain, Ohio, to enter into an agreement with The Public Services Institute of Lorain County Community College, to provide strategic planning coordination for the Lorain City Health Department, and declaring an emergency.

WHEREAS, the Lorain City Health Department is comprised of a staff of professionals technically trained working towards protecting the environment and promoting the health and welfare of the citizens of Lorain, and

WHEREAS, the Lorain District Municipal Board of Health recently conducted a Local Public Health Governance Performance Assessment utilizing the National Public Health Performance Standards tool, and

WHEREAS, The Public Services Institute (PSI) of Lorain County Community College through its staff, is experienced and qualified to provide strategic planning assistance and has presented a detailed proposal dated March 27, 2007 to the Lorain District Municipal Board of Health and the staff of the Lorain City Health Department,;

NOW, THEREFORE, BE IT RESOLVED BY the District Municipal Board of Health, City of Lorain, State of Ohio:

- Section 1. A resolution authorizing the Health Commissioner of the District Municipal Board of Health of the City of Lorain, Ohio, to enter into an agreement with The Public Services Institute (PSI) of Lorain County Community College, to obtain internal and external perspectives of public health priorities from key stakeholders to inform the development of a comprehensive strategic plan for the Lorain City Health Department.
- Section 2. That all other Ordinances, Resolutions or Sections or Parts of Sections thereof in conflict herewith, be and the same are hereby expressly repealed.
- Section 3. That this resolution is hereby declared to be an emergency, the nature of the emergency being the need to obtain the services of The Public Services Institute of Lorain County Community College, as per the submitted proposal, for the Lorain Municipal Health District.
- Section 4. That this resolution shall take effect and be in force on and after April 18, 2007.

PASSED: April 18, 2007

APPROVED: Craig Foltin (signed)
Craig Foltin, President

ATTEST: Terrence J. Tomaszewski (signed)
Terrence J. Tomaszewski, Secretary

Letter and Resolution No. 902 for Ohio Department of Health's Childhood Lead Poisoning Prevention Program. *Mr. Cool made a motion which was seconded by Mr. Fligner to suspend the rules for Resolution No. 902. 4 Ayes, 0 Nays; motion carried. Mr. Cool made a motion which was seconded by Mr. Fligner to pass Resolution No. 902. 4 Ayes, 0 Nays; motion carried.*

RESOLUTION NO. 902

A Resolution authorizing the Health Commissioner of the District Municipal Board of Health of the City of Lorain, Ohio, enter into Memorandum of Understanding with the Ohio Department of Health, to assist in facilitating primary prevention efforts and the remediation of Elevated Blood Lead levels by increasing and improving case management activities, and declaring an emergency.

WHEREAS, the Lorain Municipal Health District has established a comprehensive "Childhood Lead Program" that complies with the delegation of authority as outlined in Ohio Revised Code 3742.34 and Ohio Administrative Code 3701-30-06; and

WHEREAS, the Ohio Department of Health will continue to ensure that the Lorain District Municipal Board of Health upon accepting delegation

of authority are complying with the regulations and requirements set forth in the Ohio Revised and Administrative Code;

NOW, THEREFORE, BE IT RESOLVED BY the District Municipal Board of Health, City of Lorain, State of Ohio:

- Section 1 A resolution authorizing the Health Commissioner of the District Municipal Board of Health; of the City of Lorain, Ohio; to enter into a Memorandum of Understanding with the Ohio Department of Health to assist in facilitating primary prevention efforts and the remediation of Elevated Blood Lead levels by increasing and improving case management activities.
- Section 2 That this memorandum of understanding further establishes guidelines for the Ohio Department of Health's Ohio Childhood Lead Poisoning Prevention Program to share medical data, assessment tools and educational material with the Lorain City Health Department, enabling case management activities; the sharing of collected data and working in conjunction with the Case Management Coordinator.
- Section 3 That said authorized memorandum shall be in effect from July 1, 2007 through June 30, 2009.
- Section 4 That this resolution is hereby declared to be an emergency, the nature of the emergency being the need to improve quality and consistency in providing case management services to children within the Lorain Municipal Health District with elevated blood lead levels.
- Section 5 That all other Ordinances, Resolutions or Sections or Parts of Sections thereof in conflict herewith, be and the same are hereby expressly repealed.
- Section 6 That this resolution shall take effect and be in force on and after April 18, 2007.
PASSED: April 18, 2007

APPROVED: Craig Foltin (signed)
Craig Foltin, President

ATTEST: Terrence J. Tomaszewski (signed)
Terrence J. Tomaszewski, Secretary

Ohio Environmental Protection Agency annual survey of the Solid & Infectious Waste Construction & Demolition Debris Program. *Mr. Fligner made a motion which was seconded by Mr. Killinger to accept this survey. 4 Ayes, 0 Nays; motion carried.*

Meeting request from Lynn Rebman, Public Health Preparedness Coordinator, to attend "Mass Antibiotic Dispensing Workshop", April 4-5, 2007 in Columbus, Ohio and be reimbursed – grant expenditure. *Mr. Killinger made a motion which was seconded by Mr. Fligner to permit attendance at this workshop and authorize reimbursements. Roll Call 4 Ayes, 0 Nays; motion carried.*

Meeting request from Craig Chapple, Medical Director, to attend the Public Health Combined Conference, May 14-16, 2007 in Columbus, Ohio and be reimbursed. *Mr. Killinger made a motion which was seconded by Mr. Fligner to permit attendance at this conference and authorize reimbursements. Roll Call 4 Ayes, 0 Nays; motion carried.*

Meeting request from Terrence J. Tomaszewski, Health Commissioner, to attend the Public Health Combined Conference, May 14-16, 2007 in Columbus, Ohio and be reimbursed. *Mr. Killinger made a motion which was seconded by Mr. Fligner to permit attendance at this conference and authorize reimbursements. Roll Call 4 Ayes, 0 Nays; motion carried.*

Meeting request from Jessica Miles, Health Educator, to attend the Coordinated School Health Conference, June 18-20, 2007 at Salt Fork State Park and be reimbursed – grant expenditure. *This item is withdrawn due to the resignation of Jessica Miles.*

Meeting request from Mary Jo Burns, Health Educator, to attend the Coordinated School Health Conference, June 18-20, 2007 at Salt Fork State Park and be reimbursed – grant expenditure. *Mr. Killinger made a motion which was seconded by Mr. Fligner to permit attendance at this conference and authorize reimbursements. Roll Call 4 Ayes, 0 Nays; motion carried.*

Request from Jack Kurowski, Director of Environmental Health, regarding staffing. *Mr. Kurowski provided information to the Board and indicated that the Environmental Division needs this additional staff and appreciates their consideration. Mr. Killinger made a motion which was seconded by Mr. Cool to authorize Mr. Tomaszewski to request an exceptional appointment from the Lorain Civil Service Commission for the position of Public Health Sanitarian. Roll Call 4 Ayes, 0 Nays; motion carried.*

Lorain City Health Department 2006 Cost Report. *Mr. Fligner made a motion which was seconded by Mr. Buccilli to accept the 2006 Cost Report as presented. 4 Ayes, 0 Nays; motion carried.*

INFORMATION

HIV Prevention Grant quarterly report, period ending 3/31/07. Receive and file.

Ohio Child Fatality Review Annual Report (2005 cases). Receive and file.

Public Health Infrastructure Grant mid-year report. Receive and file.

CONCERNS FROM PUBLIC

Mr. Buccilli made a motion which was seconded by Mr. Killinger to adjourn the meeting. Meeting adjourned at 5:23pm.

APPROVED: _____
Mayor Foltin – President

ATTEST: _____
Terrence J. Tomaszewski