

**The Lorain District Municipal Board of Health held their regular meeting on
Wednesday – July 18, 2007 at 4:30p.m.**

PLEDGE OF ALLEGIANCE:

Mr. Cool, President Pro Tem called the meeting to order at 4:30 PM.

ROLL CALL: P=denotes presence at meeting; A=denotes absence from meeting:

Mayor Foltin-A; Mr. Killinger-P; Mr. Love-P; Mr. Buccilli-P; Mr. Fligner-A;
Robert G. Cool, Jr.-P.

MINUTES: *Mr. Killinger made a motion which was seconded by Mr. Love to accept the June 2007 minutes. 4 Ayes, 0 Nays; motion carried.*

CORRESPONDENCE:

Letter of resignation from Elsa Pittak, Public Health Nurse effective July 6, 2007. *Mr. Buccilli made a motion which was seconded by Mr. Killinger to accept this resignation and to forward a thank you letter for years of service to Ms. Pittak. Mr. Killinger questioned how many year of service Ms. Pittak had and why she went on disability retirement. Mr. Tomaszewski explained that she had 19 years and that the reason is unknown due to HIPAA laws. 4 Ayes, 0 Nays; motion carried.*

Letter from Ohio Department of Health regarding Maternity Licensure Survey for Community Health Partners; August 14, 2007. Receive and file.

Warrant (\$26,322.13) from the Ohio Department of Health; State Subsidy period July 1, 2006- June 30, 2007. Receive and file.

FINANCIAL REPORT:

Year to date Financial Report June 2007. Mr. Tomaszewski pointed out the need to monitor the expenses due to the current staffing issues. *Mr. Buccilli made a motion which was seconded by Mr. Love to accept the financial reports. 4 Ayes, 0 Nays; motion carried.*

Bills: The following bills were presented for payment:

**Lorain City Health Department - Monthly Bills
July 2007**

VENDOR	DESCRIPTION	AMOUNT	GRANT (if appl)
Accu-Medical Waste Services	Medical Waste Pickup - 6//	\$ 42.00	
Ann Boehnlein	Reimbfor Regist pd. For Public Health Billing Forum - Marion, OH	\$ 20.00	
Ann Boehnlein	Car Allowance - June 2007	\$ 96.40	
AOHC	Public Health Lanyards	\$ 34.60	PHI
Centurytel	Phone Charges: Bill Date 6/7/07	\$ 1,814.83	
Cleveland Dept of Public Health	Lead Samples/Testing - May 2007	\$ 64.00	
CLIA Laboratory Program	CLIA Certification Fee - Cert Period (12/22/07 - 12/21/09)	\$ 150.00	
Columbia Gas	Gas Service	\$ 19.64	
David Williams	Car Allowance - June 2007	\$ 114.60	
Elsa Pittak	Car Allowance - June 2007	\$ 84.00	
Federal Express	Overnight Shipping Charges	\$ 192.22	
First Merit	Visa/MC Fees	\$ 92.57	
Fleming Mosely	Car Allowance - June 2007	\$ 125.60	
Gloria Gonzalez	Car Allowance - June 2007	\$ 101.60	
J.Jack Kurowski	Car Allowance - June 2007	\$ 94.40	
Jill Darrow	Car Allowance - June 2007	\$ 74.00	
Kathy Loughrie	Car Allowance - May 2007	\$ 69.80	
Kathy Loughrie	Car Allowance - June 2007	\$ 78.60	
Kimberly Stutt	Car Allowance - June 2007	\$ 151.20	
Lake Erie Medical & Surgical	Medical Supplies	\$ 791.00	
Lynn Rebman	Car Allowance - June 2007	\$ 96.70	PHI
Martina Ewers	Car Allowance - June 2007	\$ 96.80	
Mary Jo Burns	Reimb for Coal Mtg items purchased from COSTCO for 6/7/07 mtg	\$ 27.56	TOBACCO
Mary Jo Burns	Car Allowance - June 2007	\$ 269.00	TOBACCO
MJM Family Foods (Top of the Line)	Dinner for 20-Accurate Blood Press Wrkshp - CVH Grant	\$ 105.00	CVH
Monica Tomaszewski	Car Allowance - June 2007	\$ 113.60	
Ohio Division of Real Estate	Burial Permit Fee - May 2007	\$ 177.50	
Ohio Edison	Electric Service	\$ 2,483.55	
Staples	Supplies - paid for PHI Grant	\$ 2,006.00	PHI
Teresa Kuhlman	Car Allowance - June 2007	\$ 171.60	
Treasurer of State	Vital Statistics Fee - May 2007	\$ 3,954.52	
Treasurer, State of Ohio	Marina Fee - May 2007	\$ 80.00	
Treasurer, State of Ohio	Pools Fee - May 2007	\$ 1,885.00	
Treasurer, State of Ohio	FSO Fee - May 2007	\$ 354.00	
Treasurer, State of Ohio (EPA)	EPA C&DD Disposal Fee Transmittal - May 2007	\$ 2,510.08	
Willow Hardware	Janitorial & Maintenance Items	\$ 128.37	
		\$ 18,670.34	

Mr. Killinger made a motion, which was seconded by Mr. Love to forward the presented bills for payment. Roll Call 4 Ayes, 0 Nays; motion carried.

Appropriation Transfer Requests (2) – CVH Contract & Hospitalization Account Transfer.

Mr. Killinger made a motion which was seconded by Mr. Buccilli to authorize these transfer requests. 4 Ayes, 0 Nays; motion carried.

ACTIVITY / COMMITTEE REPORTS:

May 2007 Activity Report. Mr. Killinger questioned if the Community Resource Officer helps much and Mr. Tomaszewski explained that they look at more of the high profile cases but that Mr. Kurowski and Captain Davies communicate often. *Mr. Buccilli made a motion which was seconded by Mr. Love to accept the May Activity Report. 4 Ayes, 0 Nays; motion carried.*

OLD BUSINESS:

Letter sent to Lorain Civil Service Commission regarding vacant Public Health Nurse Position. Mr. Tomaszewski explained that Mrs. Loughrie will come back in September with better direction as where to go with her staffing issue. Mr. Cool asked if any of the nursing services are coming up short due to the staffing shortage and Ms. Loughrie replied “no”. Receive and file.

NEW BUSINESS:

Resolution No. 908 and recommendation from Jack Kurowski, Director of Environmental Health regarding proposed MOU with the Ohio Department of Health, Lead Program. Mr. Killinger asked how much of an issue lead is in Lorain and Mr. Tomaszewski explained that there are 2 zip codes that Medicaid says must be tested and it is sponsored by Community Development but no assessment has been done. *Mr. Buccilli made a motion which was seconded by Mr. Killinger to suspend the rules for Resolution No. 908. 4 Ayes, 0 Nays; motion carried. Mr. Buccilli made a motion which was seconded by Mr. Killinger to pass Resolution No. 908. 4 Ayes, 0 Nays; motion carried.*

RESOLUTION NO. 908

A Resolution authorizing the Health Commissioner of the District Municipal Board of Health of the City of Lorain, Ohio, enter into an agreement with the Ohio Department of Health, to be granted delegated authority and receive Medicaid reimbursement for public health lead investigations for SFY07-08, and declaring an emergency.

WHEREAS, the Lorain Municipal Health District has established an comprehensive “Childhood Lead Program” that complies with the delegation of authority as outlined in Ohio Revised Code 3742.34 and Ohio Administrative Code 3701-30-06; and

WHEREAS, the Ohio Department of Health will continue to ensure that the Lorain District Municipal Board of Health upon accepting delegation of authority are complying with the regulations and requirements set forth in the Ohio Revised and Administrative Code;

NOW, THEREFORE, BE IT RESOLVED BY the District Municipal Board of Health, City of Lorain, State of Ohio:

- Section 1 A resolution authorizing the Health Commissioner of the District Municipal Board of Health of the City of Lorain, Ohio, to enter into an agreement with the Ohio Department of Health to be granted delegated authority.
- Section 2 That this agreement authorizes Medicaid reimbursement of public health lead investigations performed by the Lorain District Municipal Board of Health for Medicaid-eligible, lead poisoned children.
- Section 3 That said authorized agreement shall be for the State of Ohio Fiscal Year 07-08 (SFY 07-08); upon execution of this agreement through June 30, 2008.
- Section 4 That this resolution is hereby declared to be an emergency, the nature of the emergency being the need to provide public health lead investigations with risk assessment services within the Lorain Municipal Health District.

Section 5 That all other Ordinances, Resolutions or Sections or Parts of Sections thereof in conflict herewith, be and the same are hereby expressly repealed.

Section 6 That this resolution shall take effect and be in force on and after July 1, 2007.

PASSED: July 18, 2007

APPROVED: Craig Foltin (signed)
Craig Foltin – President

ATTEST: Terrence J. Tomaszewski (signed)
Terrence J. Tomaszewski, Secretary

Resolution No. 909 authorizing agreement with the County Board of Commissioners to provide Help Me Grow services. Mr. Tomaszewski explained that \$250,000 was requested but \$215,000 was received which is a reduction from last year but hopefully will be adjusted throughout the year. *Mr. Killinger made a motion which was seconded by Mr. Buccilli to suspend the rules for Resolution No. 909. 4 Ayes, 0 Nays; motion carried. Mr. Killinger made a motion which was seconded by Mr. Buccilli to pass Resolution No. 909. 4 Ayes, 0 Nays; motion carried.*

RESOLUTION NO. 909

A Resolution authorizing the Health Commissioner of the Lorain District Municipal Board of Health, Lorain, Ohio, to enter into an agreement by and among the Lorain County Board of Commissioners, as the Administrative Agent for the Lorain County Children and Families Council, to provide Help Me Grow Service Coordination and Assessment Services for FY 2008, and declaring an emergency.

BE IT RESOLVED BY the District Municipal Board of Health, City of Lorain, State of Ohio:

Section 1 A Resolution authorizing the Health Commissioner of the Lorain District Municipal Board of Health, Lorain, Ohio, to enter into an agreement by and among the Lorain County Board of Commissioners, as the Administrative Agent for the Lorain County Children and Families Council, to provide Help Me Grow Service Coordination and Assessment Services, and declaring an emergency.

Section 2 That the Lorain County Children and Families Council is the recipient of grant funds from the Temporary Assistance to Needy Families (TANF) Fund; General Revenue Fund (GRF) and Part C funding to conduct Help Me Grow Services and that the Council is authorized to accept funds and enter into an agreement to provide Help Me Grow Services for FY 2008 (July 1, 2007 – June 30, 2008).

Section 3 That this resolution is hereby declared to be an emergency, the nature of the emergency being the need to provide Help Me Grow Service Coordination and Assessment Services by the Lorain District Municipal Board of Health.

Section 4 That all other Ordinances, Resolutions or Sections of Parts of Sections thereof in conflict herewith, are and the same are hereby expressly repealed.

Section 5 That this resolution shall take effect and be in force on and after July 1, 2007.

PASSED: July 18, 2007

APPROVED: Craig Foltin (signed)
Craig Foltin – President

ATTEST: Terrence J. Tomaszewski (signed)
Terrence J. Tomaszewski, Secretary

Local assessment of “City Readiness Initiative”, Public Health Preparedness. Mr. Tomaszewski explained the Ohio Department of Health did this assessment and we received 89 out of 100. Mr. Killinger asked if we are generally ready for an emergency and Mr. Tomaszewski replied that we are good and that we just need to cut back on the amount of PODS we have. Receive and file.

Resolution No. 911 authorizing agreement for Healthcheck program within Lorain City Schools. *Mr. Buccilli made a motion, which was seconded by Mr. Love to suspend the rules for Resolution No. 911. 4 Ayes, 0 Nays; motion carried. Mr. Buccilli made a motion, which was seconded by Mr. Love to pass Resolution No. 911. 4 Ayes, 0 Nays; motion carried.*

RESOLUTION NO. 911

A Resolution authorizing the Health Commissioner of the Lorain District Municipal Board of Health, Lorain, Ohio, to enter into an agreement by and among the Lorain Board of Education and the Lorain County Board of Commissioners, on behalf of the Lorain County Department of Jobs and Family Services; to implement and conduct a Healthcheck Program within the Lorain City School District for school year 2007-08, and declaring an emergency.

BE IT RESOLVED BY the District Municipal Board of Health, City of Lorain, State of Ohio:

Section 1. A Resolution authorizing the Health Commissioner of the Lorain District Municipal Board of Health, Lorain, Ohio, to enter into an agreement by and among the Lorain Board of Education and the Lorain County Board of Commissioners, on behalf of the Lorain County Department of Jobs and Family Services; to implement and conduct a Healthcheck Program within

the Lorain City School District for school year 2007-08, and declaring an emergency.

Section 2. That the purpose of this agreement is to provide innovative and effective means of addressing the comprehensive health requirements of the students enrolled at the designated Healthcheck Schools within the Lorain City School District.

Section 3. That this resolution is hereby declared to be an emergency, the nature of the emergency being the need to implement and conduct Healthcheck services by the Lorain District Municipal Board of Health within the Lorain City School District.

Section 4. That all other Ordinances, Resolutions or Sections of Parts of Sections thereof in conflict herewith, be and the same are hereby expressly repealed.

Section 5. That this resolution shall take effect and be in force on and after August 1, 2007.

PASSED: July 18, 2007

APPROVED: Craig Foltin (signed)
Craig Foltin – President

ATTEST: Terrence J. Tomaszewski (signed)
Terrence J. Tomaszewski, Secretary

INFORMATION

Meeting update from Mary Jo Burns, Health Educator, regarding the Coordinated School Health Conference, June 18-20, 2007 at Salt Fork State Park. Receive and file.

Cardiovascular Health Grant; quarterly report, period ending June 30, 2007. Receive and file.

Swearing in of new employee; Joshua Jenkins, Sanitarian in Training. Mr. Tomaszewski moved this item to the next meeting.

Board of Health Recess for the month of August. *Mr. Buccilli made a motion, which was seconded by Mr. Killinger to authorize the Board to recess for the month of August 2007. 4 Ayes, 0 Nays; motion carried.*

CONCERNS FROM PUBLIC

Mr. Cool expressed his appreciation for how quickly Mr. Kurowski cleaned up the mess on Reid Avenue.

Mr. Buccilli made a motion which was seconded by Mr. Love to adjourn the meeting. Meeting adjourned at 4:58 pm.

APPROVED: _____
Robert G Cool, Jr. – President Pro Tem

ATTEST: _____
Terrence J. Tomaszewski