

**The Lorain District Municipal Board of Health held their regular meeting on
Wednesday – March 21, 2007 at 4:30p.m.**

PLEDGE OF ALLEGIANCE.

Letter regarding the re-appointment of Ben Fligner to the Lorain District Municipal Board of Health representing the Licensing Council – term expiring March 24, 2012.

Mayor Foltin administered the Oath of Office to Ben Fligner.

Election of President Pro Tem and establish date, time and location of regular monthly Board of Health meetings. *Mr. Fligner made a motion which was seconded by Mr. Killinger to appoint Mr. Robert Cool as President Pro Tem and the date, time and location of the regular monthly Board of Health meetings would remain the same as the third Wednesday of each month at 4:30pm in the Board Room of the Lorain City Health Department. 3 Ayes, 0 Nays; motion carried.*

The meeting was called to order at 4:30 PM.

ROLL CALL: P=denotes presence at meeting; A=denotes absence from meeting:

Mayor Foltin-P; Mr. Killinger-P; Mr. Love-P; Mr. Buccilli-A; Mr. Fligner-P;
Robert G. Cool, Jr.-A.

MINUTES: *Mr. Fligner made a motion which was seconded by Mr. Love to accept the February 2007 minutes. 3 Ayes, 0 Nays; motion carried.*

CORRESPONDENCE:

Letter from Ohio Department of Health regarding the enforcement of Chapter 3794 of the ORC. Receive and file.

FINANCIAL REPORT:

Year to date Financial Reports – February 2007. *Mr. Fligner made a motion which was seconded by Mr. Killinger to accept the financial report. 3 Ayes, 0 Nays; motion carried.*

Bills: The following bills were presented for payment:

March 2007 Board Meeting

| VENDOR | DESCRIPTION | AMOUNT | GRANT (if appl) |
|------------------------------------|--|---------------------|-----------------|
| Accu-Medical Waste Services | Medical Waste Pickup - 1/4/07 | \$ 42.00 | |
| Accu-Medical Waste Services | Medical Waste Pickup - 2/7/07 | \$ 42.00 | |
| Accu-Medical Waste Services | Medical Waste Pickup - 3/7/07 | \$ 42.00 | |
| All-Pro Sewer Cleaning | Emergency Repair of main sewer line for public restroom | \$ 490.00 | |
| Ann Boehnlein | Car Allowance - February 2007 | \$ 36.00 | |
| Centurytel | Phone Charges: Bill Date 2/7/2007 | \$ 1,905.66 | |
| Centurytel | Phone Charges: Bill Date 3/7/2007 | \$ 1,899.49 | |
| Cingular | Cell Phone Charges (1/18/07-2/17/07) | \$ 379.38 | PHI |
| Columbia Gas | Gas Service | \$ 12.34 | |
| Community Development Dept. | Annual Loan Payment for Health Dept Bldg - Loan#5A01550604021 | \$ 42,000.00 | BLDG LOAN |
| David Williams | Car Allowance - February 2007 | \$ 70.40 | |
| Elsa Pittak | Car Allowance - February 2007 | \$ 110.80 | |
| Elyria City Schools | First Payment per contract as subgrantee for Tobacco | \$ 3,250.00 | TOBACCO |
| Federal Express | Overnight Shipping Charges | \$ 167.52 | |
| Federal Express | Overnight Shipping Charges | \$ 390.26 | |
| Federal Express | Overnight Shipping Charges | \$ 95.45 | |
| First Merit Bank | Lodging for Jill Lopez to attend Environmental Principles (Jan 8-12) | \$ 258.00 | |
| First Merit Bank | Visa/MC Fees | \$ 101.94 | |
| Fleming Mosely | Car Allowance - February 2007 | \$ 87.20 | |
| Gergely's Maintenance | Monthly Janitorial Services (March 2007) | \$ 877.50 | |
| Gloria Gonzalez | Car Allowance - February 2007 | \$ 156.00 | |
| J.Jack Kurowski | Car Allowance - February 2007 | \$ 62.80 | |
| Jessica Miles | Car Allowance - February 2007 | \$ 126.80 | CVH |
| Jill C Darrow (Lopez) | Car Allowance - February 2007 | \$ 78.80 | |
| Jill C Darrow (Lopez) | Travel Reimbursement (Meals) for Env Principles Course | \$ 121.01 | |
| Judy Rudolph | Car Allowance - February 2007 | \$ 88.00 | |
| Karen Gegner | Car Allowance - February 2007 | \$ 95.60 | |
| Kathy Loughrie | Car Allowance - February 2007 | \$ 216.80 | |
| Kimberly Stutt | Car Allowance - February 2007 | \$ 112.00 | |
| LCCC | First & Second Payment per contract as subgrantee for Tobacco | \$ 2,800.00 | TOBACCO |
| Lynn Rebman | Car Allowance - January 2007 | \$ 126.40 | PHI |
| Lynn Rebman | Car Allowance - February 2007 | \$ 74.80 | PHI |
| Martina Ewers | Car Allowance - February 2007 | \$ 104.40 | |
| Mary Jo Burns | Reimb for Coal Meeting Items | \$ 90.35 | TOBACCO |
| Mary Jo Burns | Reimb for Coal Meeting Items | \$ 53.52 | TOBACCO |
| Mary Jo Burns | Car Allowance - February 2007 | \$ 76.80 | TOBACCO |
| Medina County Health Dept. | Printing Resource Materials - Action for Healthy Kids | \$ 200.00 | CVH |
| MJM Family Foods (Top of the Line) | CVH Workshop Dinner | \$ 143.00 | CVH |
| Ohio Division of Real Estate | Burial Permit Fee - January 2007 | \$ 82.50 | |
| Ohio Division of Real Estate | Burial Permit Fee - February 2007 | \$ 132.50 | |
| Ohio Edision | Electric Service | \$ 2,703.14 | |
| Staples | Tables/Clock/Surge Protectors | \$ 496.03 | |
| Staples | Epi Go Kit Supplies | \$ 57.78 | PHI |
| Teresa Kuhlman | Car Allowance - February 2007 | \$ 202.40 | |
| Treasurer of State | Vital Statistics Fee - January 2007 | \$ 4,355.64 | |
| Treasurer of State | Vital Statistics Fee - February 2007 | \$ 3,819.36 | |
| Treasurer, State of Ohio | FSO Fee - February 2007 | \$ 3,710.00 | |
| Treasurer, State of Ohio | RFE Fee - February 2007 | \$ 2,338.00 | |
| Treasurer, State of Ohio (EPA) | EPA C&DD Disposal Fee Transmittal - December 2006 | \$ 1,446.90 | |
| Treasurer, State of Ohio (EPA) | EPA C&DD Disposal Fee Transmittal - January 2007 | \$ 1,673.21 | |
| | | \$ 78,002.48 | |

Mr. Fligner made a motion, which was seconded by Mr. Killinger to forward the presented bills for payment. Roll Call 3 Ayes, 0 Nays; motion carried.

Appropriation Request – Public Health Infrastructure Grant. Mr. Tomaszewski indicated that this \$2448.00 request was from an encumbered PO from 2006 that had to be closed out as we were no longer being charged for this maintenance fee. Due to this being PHI Grant funds, these funds need appropriated into the current grant budget. *Mr. Killinger made a motion which was seconded by Mr. Fligner to authorize this appropriation request. 3 Ayes, 0 Nays; motion carried.*

ACTIVITY / COMMITTEE REPORTS:

January 2007 Activity Report. Receive and file.

OLD BUSINESS:

Resolution No. 897 Budget Appropriations – 2007 – Third Reading. *Mr. Killinger made a motion, which was seconded by Mr. Love to pass Resolution No. 897. 3 Ayes, 0 Nays; motion carried.*

RESOLUTION NO. 897

A Resolution establishing the 2007 budget appropriations for the Lorain District Municipal Board of Health, and certifying the necessary expenses incurred by the Lorain District Municipal Board of Health to Lorain City Council to authorize the appropriations. Effective January 1, 2007.

WHEREAS, Section 3707.28 of the Ohio Revised Code requires the legislative authority of the municipal corporation to pass the necessary appropriation ordinances to pay the expenses incurred by the Board of Health; and

WHEREAS, The Lorain District Municipal Board of Health, through a "Budget Committee", has met to review the necessary and reasonable expenses to be incurred by the Board for 2007.

NOW, THEREFORE, BE IT RESOLVED BY the District Municipal Board of Health, City of Lorain, State of Ohio:

Section 1. That the categorical appropriations, listed below, are hereby certified as necessary and reasonable expenses to be incurred by the Lorain District Municipal Board of Health for 2007:

| ACCOUNT – Department | <i>Projected Revenues</i> | <i>General Fund</i> | <i>Total Budget</i> |
|--------------------------------------|---------------------------|---------------------|---------------------|
| 2060-B100 – Administration | \$200,150 | \$399,587 | \$599,737 |
| 2060-B120 – Environmental | \$365,315 | \$377 | \$365,692 |
| 2060-B140 – Public Nursing | \$553,287 | \$79,359 | \$632,646 |
| 2060-B160 – Infrastructure Grant | \$82,955 | \$1,591 | \$84,546 |
| 2060-B180 – Tobacco Prevention Grant | \$80,227 | \$1,017 | \$81,244 |
| TOTALS | \$1,281,934 | \$481,932 | \$1,763,866 |

TOTAL HEALTH DEPARTMENT BUDGET = \$1,763,866

Section 2. That in preparing the 2007 Budget, Lorain City Council passes the necessary appropriation ordinances to pay the above detailed expenses set forth by the Lorain District Municipal Board of Health.

Section 3. That all other ordinances, resolutions, regulations, or sections or parts thereof herein before enacted which are in conflict with this Resolution are hereby expressly repealed.

Section 4. That this resolution shall take effect and be in force on and after January 1, 2007.

Date: January 17, 2007, Reading #1

Date: February 21, 2007, Reading #2

Date: March 21, 2007, Reading #3

PASSED: March 21, 2007

APPROVED: Craig Foltin (signed)
Craig Foltin, Mayor
President

ATTEST: Terrence J. Tomaszewski (signed)
Terrence J. Tomaszewski, Secretary

Ohio Department of Health, annual Vital Statistics site visit. Receive and file.

Report of “Loss Control” site visit by the Public Entity Pool of Ohio. Receive and file.

Board of Health “By-Laws”. It was decided that the Board will review these and would re-visit them at next month’s meeting. Mr. Tomaszewski will send a memo to the Absent Board members as well. Receive and file.

NEW BUSINESS:

Cardiovascular Health – Final expense report; period 1/1/06-12/31/06. Receive and file.

Annual Report – City of Avon Lake. Receive and file.

Annual (2006) Animal Bite Report as submitted to the Ohio Department of Health. Receive and file.

INFORMATION

HIV Prevention Grant – Final expense Report; period ending 12/31/06. Receive and file.

Cardiovascular Health – quarterly report; period ending 12/31/06. Receive and file.

Annual Report – Health District / Lorain County Solid Waste; year 2006. Receive and file.

End of Probationary Period Notification – Jessica Miles: Health Educator & Mary Jo Burns: Health Educator. Receive and file.

Updated listing of Board of Health Members. Receive and file.

CONCERNS FROM PUBLIC

Mr. Tomaszewski invited the Board to the Tobacco Prevention Grant Check presentation ceremony here at the Health Department this Friday March 23, 2007 at 2:30pm.

Mr. Fligner made a motion which was seconded by Mr. Killinger to adjourn the meeting. Meeting adjourned at 5:00pm.