

**The Lorain District Municipal Board of Health held their regular meeting on
Wednesday – October 17, 2007 at 4:30p.m.**

PLEDGE OF ALLEGIANCE:

President Pro Tem Robert G. Cool called the meeting to order at 4:30 PM.

ROLL CALL: P=denotes presence at meeting; A=denotes absence from meeting:

Mayor John Romoser-P; Mr. Killinger-P; Mr. Love-P; Mr. Buccilli-P; Mr. Fligner-P; Robert G. Cool, Jr.-P.

MINUTES: *Mr. Fligner made a motion which was seconded by Mr. Killinger to accept the September 2007 minutes. 5 Ayes, 0 Nays; motion carried.*

CORRESPONDENCE:

Letter from Lorain Civil Service Commission approving revisions to job descriptions.
Receive and file.

FINANCIAL REPORT:

Year to date Financial Report September 2007. Mr. Tomaszewski explained to the Board that this financial report reflects the de-appropriation of the 2.5% increase on wages. *Mr. Buccilli made a motion which was seconded by Mr. Love to accept the financial report. 5 Ayes, 0 Nays; motion carried.*

Bills: The following bills were presented for payment:

October 2007

| VENDOR | DESCRIPTION | AMOUNT | GRANT (if appl) |
|---------------------------------|----------------------------------------------------------------|---------------------|-----------------|
| Accu-Medical Waste Services | Medical Waste Pickup - 9/5/07 | \$ 42.00 | |
| Ann Boehnlein | Car Allowance - July/Aug/Sept 2007 | \$ 127.60 | |
| AT&T Mobility | Cell Phone Charges (7/18/07- 8/17/07) | \$ 321.75 | PHI |
| AT&T Mobility | Cell Phone Charges (8/18/07- 9/17/07) | \$ 406.82 | PHI |
| Centurytel | Phone Charges: Bill Date 9/7/07 | \$ 1,783.74 | |
| CHC Software, Inc. | HDIS 1-year maintenance agreement (all modules) | \$ 1,784.25 | PHI |
| Cleveland Dept of Public Health | Lead Samples/Testing - August 2007 | \$ 152.00 | |
| David Williams | Car Allowance - September 2007 | \$ 63.20 | |
| Federal Express | Overnight Shipping Charges | \$ 205.93 | |
| First Merit Bank | Visa/MC Fees | \$ 158.26 | |
| Fleming Mosely | Car Allowance - September 2007 | \$ 130.80 | |
| Gergely's Maintenance | Monthly Janitorial Services (September 2007) | \$ 924.00 | |
| Gergely's Maintenance | Monthly Janitorial Services (October 2007) | \$ 924.00 | |
| Gloria Gonzalez | Car Allowance - September 2007 | \$ 159.20 | |
| J.Jack Kurowski | Car Allowance - September 2007 | \$ 79.60 | |
| Jill Darrow | Car Allowance - September 2007 | \$ 113.20 | |
| Joshua Jenkins | Travel Reimbursement (Meals) for Env Principles Course | \$ 85.85 | |
| Joshua Jenkins | Car Allowance - September 2007 | \$ 95.20 | |
| Journeyworks Publishing | Tobacco Brochures | \$ 149.60 | TOBACCO |
| Kimberly Stutt | Car Allowance - September 2007 | \$ 141.20 | |
| Martina Ewers | Car Allowance - September 2007 | \$ 74.00 | |
| Mary Jo Burns | Reimb for Coal Mtg Items (Costco & Apples) for Sept Meeting | \$ 26.27 | TOBACCO |
| Michelle Crossan | Car Allowance - September 2007 | \$ 60.00 | |
| Monica Tomaszewski | Car Allowance - September 2007 | \$ 113.60 | |
| MT Business Technologies | Billable Copies for August 2007 | \$ 8.43 | |
| MT Business Technologies | Billable Copies for September 2007 | \$ 28.05 | |
| Ohio Division of Real Estate | Burial Permit Fee - August 2007 | \$ 115.00 | |
| Ohio Edison | Electric Service | \$ 2,420.13 | |
| Ohio SOPHE | Conf Registration - Mary Jo Burns - HEI (10/24-10/26/07) | \$ 125.00 | TOBACCO |
| Postmaster | Bulk Mail Permit Fee | \$ 175.00 | |
| Postmaster | Postage Stamps (200 @ \$.41cents ea) - to mail Fall Newsletter | \$ 82.00 | TOBACCO |
| Superior Lamp | Ubend Lamps | \$ 570.40 | |
| Teresa Kuhlman | Car Allowance - September 2007 | \$ 187.20 | |
| Treasurer of State | Vital Statistics Fee - August 2007 | \$ 4,124.56 | |
| Treasurer, State of Ohio | RFE Fee - August 2007 | \$ 28.00 | |
| Treasurer, State of Ohio | FSO Fee - August 2007 | \$ 84.00 | |
| Treasurer, State of Ohio (EPA) | EPA C&DD Disposal Fee Transmittal - August 2007 | \$ 2,764.48 | |
| | | \$ 18,834.32 | |

Mr. Fligner made a motion, which was seconded by Mr. Love to forward the presented bills for payment. Roll Call 5 Ayes, 0 Nays; motion carried.

ACTIVITY / COMMITTEE REPORTS:

August 2007 Activity Reports. Mr. Killinger asked a question on the Environmental activity report regarding a tattoo business in South Lorain and whether or not they need or have a license. Mr. Kurowski will contact the owner of that operation and ensure he is following State guidelines. A question was raised as to the West Nile Virus case that is listed on the activity report. The Director of Nursing was not present at the meeting to field this question; therefore, Mr. Tomaszewski will inquire about this. *Mr. Fligner made a motion which was seconded by Mr. Buccilli to accept the September Activity Report. 5 Ayes, 0 Nays; motion carried.*

OLD BUSINESS:

Resolution No. 910 authorizing agreement with Elyria City Health Department; CFHSP Grant. *Mr. Buccilli made a motion which was seconded by Mr. Killinger to suspend the rules for Resolution No. 910. 5 Ayes, 0 Nays; motion carried. Mr. Buccilli made a motion which was seconded by Mr. Killinger to pass Resolution No. 910. 5 Ayes, 0 Nays; motion carried.*

RESOLUTION NO. 910

A Resolution authorizing the Health Commissioner of the Lorain District Municipal Board of Health, Lorain, Ohio, to enter into an agreement by and between the Elyria City Health Department, acting as fiscal agent for the Child & Family Health Services Project (CFHSP), to provide Direct Care Services, Enabling Services, Population Based Services and Infrastructure Building as per the CFHSP grant proposal within the Lorain Municipal Health District, period July 1, 2007 – June 30, 2008, and declaring an emergency.

BE IT RESOLVED BY the District Municipal Board of Health, City of Lorain, State of Ohio:

- Section 1 A Resolution authorizing the Health Commissioner of the Lorain District Municipal Board of Health, Lorain, Ohio, to enter into an agreement by and between Elyria City Health Department, as the Fiscal Agent for the Child & Family Health Services Grant in Lorain County, to provide Direct Care Services, Enabling Services, Population Based Services and Infrastructure Building in the Lorain Municipal Health District, period July 1, 2007 - June 30, 2008, and declaring an emergency.
- Section 2 That the Elyria City Health Department is the recipient of grant funds from the Ohio Department of Health, Division of Maternal and Child Health and is authorized to act as the Fiscal Agent for Lorain County.
- Section 3 That this resolution is hereby declared to be an emergency, the nature of the emergency being the need to provide Direct Care Services, Enabling Services, Population Based Services and Infrastructure Building by the Lorain District Municipal Board of Health within the Lorain Municipal Health District.
- Section 4 That all other Ordinances, Resolutions or Sections of Parts of Sections thereof in conflict herewith, be and the same are hereby expressly repealed.
- Section 5 That this resolution shall take effect and be in force on and after July 1, 2007.

PASSED: October 17, 2007

APPROVED: John Romoser (signed)
John Romoser. – President

ATTEST: Terrence J. Tomaszewski (signed)
Terrence J. Tomaszewski, Secretary

Resolution No. 912 authorizing agreement with Gergely's Maintenance King; Janitorial Services. *Mr. Fligner made a motion which was seconded by Mr. Buccilli to suspend the rules for Resolution No. 912. 5 Ayes, 0 Nays; motion carried. Mr. Fligner made a motion which was seconded by Mr. Buccilli to pass Resolution No. 912. Roll Call. 5 Ayes, 0 Nays; motion carried.*

RESOLUTION NO. 912

A Resolution authorizing the Health Commissioner of the Lorain City Health Department of the City of Lorain, Ohio, to enter into a proposed agreement with Gergely's Maintenance King for "Janitorial Services & Supplies" for the Lorain City Health Department Offices, and declaring an emergency.

BE IT RESOLVED BY the District Municipal Board of Health, City of Lorain, State of Ohio:

- Section 1. A resolution authorizing the Health Commissioner of the Lorain City Health Department of the City of Lorain, Ohio, to enter into a proposed agreement with Gergely's Maintenance King Supplies & Service, Inc. for "Janitorial Services & Supplies" for the Lorain City Health Department Offices.
- Section 2. That in reference to the janitorial services to be performed at the Lorain City Health Department, Gergely's Maintenance King Supplies & Service, Inc. will furnish the necessary labor, cleaning supplies, paper products, liners, soap, etc.,
- Section 3. That janitorial service, as identified in "Attachment A" will be performed three (3) days a week; (Monday, Wednesday, Friday – after 5:00 PM) excluding all major holidays
- Section 4. That said agreement with Gergely's Maintenance King Supplies & Service, Inc. shall be for a one (1) year period; 09/01/07 through 08/31/08. The monthly rate of Nine Hundred Twenty-Four and no cents (\$924.00); billed on the 1st of each month and net due twenty (20) days.
- Section 5. That this resolution is hereby declared to be an emergency the nature of the emergency being the need to provide adequate janitorial services and supplies for the Lorain City Health Department.
- Section 6. That all other Ordinances, Resolutions or Sections or Parts of Sections thereof in conflict herewith, be and the same are hereby expressly repealed.
- Section 7. That this resolution shall take effect and be in force on and after September 1, 2007.

PASSED: October 17, 2007

APPROVED: John Romoser (signed)
John Romoser – President

ATTEST: Terrence J. Tomaszewski (signed)
Terrence J. Tomaszewski – Secretary

NEW BUSINESS:

Safety and Health Consultation Report prepared by the Ohio Bureau of Worker's Compensation – Public Employment Risk Reduction Program (PERRP) on September 5, 2007. *Mr. Killinger made a motion which was seconded by Mr. Love to accept this report. 5 Ayes, 0 Nays; motion carried.*

Security Program Assessment conducted by Clark Security Group. Mr. Tomaszewski indicated that the expense for this assessment is allowable through the PHI Grant. The assessment was done and the listing that is provided to the board contains items that will be addressed. *Mr. Buccilli made a motion which was seconded by Mr. Killinger to accept this assessment. 5 Ayes, 0 Nays; motion carried.*

Request from Kathy Loughrie, Director of Nursing, and Resolution No. 913 to increase administrative cost for providing vaccinations. The Board raised questions as to why such a

large increase at this time. Mr. Fligner thought maybe if we could raise it a little bit each year or so it wouldn't put as much a burden on the people receiving these services. There was also a concern regarding the removal of the \$40.00 cap. After much discussion from the Board, this item is moved to a Second Reading.

INFORMATION

Information regarding the 2007 Influenza Clinics. Receive and file.

Meeting update from Terrence Tomaszewski, Health Commissioner, regarding the Fall Health Commissioner's Conference. Receive and file.

Cardiovascular Health Grant, quarterly report, period ending September 30, 2007. Receive and file.

HIV Prevention Grant, quarterly report, period ending September 30, 2007. Receive and file.

Posting/advertising of Public Health Nurse and Health Educator positions. Receive and file.

CONCERNS FROM PUBLIC

Mr. Tomaszewski requested we re-schedule the November 2007 Board of Health meeting due to conflicts with the Thanksgiving Holiday and the need to hold a public hearing for the Environmental Food Service Licensing to accommodate the State rule for the public hearing. *Mr. Buccilli made a motion which was seconded by Mr. Love to move the November 2007 Board of Health meeting to Wednesday November 14, 2007. 5 Ayes, 0 Nays; motion carried.*

Mr. Tomaszewski updated the Board on the Strategic Planning Process.

Mr. Buccilli made a motion which was seconded by Mr. Love to adjourn the meeting. Meeting adjourned at 5:25 pm.

APPROVED: _____
John Romoser – President

ATTEST: _____
Terrence J. Tomaszewski